West Bengal State Council of Technical and Vocational Education and Skill Development
(Technical Education Division)
Karigari Bhawan, Plot-B/7, Action Area-III, Rajarhat, Newtown, Kolkata-700160

Memo No. WBSCTVESD/TED/SNB/2020-21/0046   **Dated, 14th June, 2021**

NOTICE

**Guidelines in respect of filling-up of the online application form for the
"Examination in Online Mode (EiOM)" by the diploma students (REGULAR & CASUAL) of
the following courses (Academic Session 2020-21)**

Sl. No.	Name of the Course	Year/Section
1	Diploma in Pharmacy (DPHARM)	2nd Year
2	Diploma in Hotel Management & Catering Technology (HMCT)	1st & 2nd Year
3	Part Time Diploma in Mining Engineering (P/T – MIN)	2nd Year (Section-B) & 3rd Year (Section-C)
4	Part Time Diploma in Mechanical Engineering (P/T – ME)	2nd Year (Section-B) & 3rd Year (Section-C)
5	Part Time Diploma in Electrical Engineering (P/T – EE)	2nd Year (Section-B) & 3rd Year (Section-C)
6	Part Time Diploma in Civil Engineering (P/T – CE)	2nd Year (Section-B) & 3rd Year (Section-C)

GUIDELINES FOR THE STUDENTS	
Type of Activity	**Guidelines**
Online Application & Fee Payment for the EiOM	• All eligible diploma students (REGULAR and CASUAL) of the aforesaid courses will have to fill up application form for the "EiOM" through the web-portal of the Council at www.webscte.co.in by paying requisite fee. • Students having '**BACK**' in the external part of any sessional subject(s), will also have to fill-up online Application Form as **CASUAL** student. • A link captioning "*Apply Online for Examination in Online Mode (July-2021)*" will be activated in the Home Page of the Council's website, **www.webscte.co.in** on 6th July, 2021 for the concerned students (including CASUAL students).

Online Application & Fee Payment for the EiOM	• Eligible students will have to enter their **Registration Number** after clicking the above-mentioned link for initiating the process of form fill-up. • On providing the Registration Number by the students, the portal will display student-details along with the eligibility for appearing as REGULAR and/or CASUAL student, as the case may be. • Students will have to provide their mobile number and email id in the given space and will have to click the tab "**Submit and Pay Fees**". • For payment of the fee, students have to select "**Mode of Payment**" from Net Banking, Debit Card, Credit Card or UPI and pay the fee. • All REGULAR students except HMCT will have to pay fee of **Rs.200/-(Rupees two hundred)** only. • All REGULAR students of HMCT course will have to pay fee of **Rs.400/-(Rupees four hundred)** only. • All CASUAL students will have to pay fee of **Rs.120/- (Rupees one hundred twenty)** only. • Last date for submission of online form and payment of fee by the students for the "EiOM" is **13ᵗʰ July, 2021 (Up to11.30 PM)**. • After successful payment of the examination fee, application details of the students will automatically reach their respective Institute portal for online validation by the Institute authority. • During payment of the fee, if online transaction of any student shows '**PENDING**' for a prolonged time, he/she has to write immediately to the Council at helpdesk@webscte.co.in with full details and a screenshot of the transaction made. • Last date for online validation of the eligibility of the students by the Institute authorities is **14ᵗʰ July, 2021 (Up to 11.30 PM)**.
Downloading of e-Admit Card	• e-Admit card of the validated students will be available on the official website of the Council (www.webscte.co.in) tentatively from **16ᵗʰ July, 2021** in the link "*e-Admit Card for Examination in Online Mode (July-2021)*".

All eligible diploma students are advised to contact their respective Institutes / HODs / Subject Teachers in case of facing any difficulty in filling-up of the online application form for the Examination in Online Mode (July 2021).

Koushik Bandyopadhyay
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WBSCT&VE&SD